

**Bourne End Junior Sports Club – Football Section Emergency Action Plan
Hedsor Bar (Hedsor Sports & Social Club)**

For all emergency services - Dial 999 or 111

Club Name:	Bourne End Junior Sports Club
Activity:	BEJSC Football Matches/Training sessions
Venue:	Hedsor Bar (Hedsor Sports & Social Club), Hedsor Rd, Bourne End, Bucks, SL8 5ES

FIRST AIDER INFORMATION

Each BEJSC team should have a qualified First Aider and a First aid kit present at all Matches and training sessions.

First Aid Equipment & Facilities

Defibrillator:	On outside wall (facing the road) of the Hedsor Bar. Details of use are shown on the defibrillator.
Stretcher:	Not available. If required, would require an ambulance to attend.
Ambulance:	Call emergency services, if required.
Location of venue:	See above for venue details, including post code.
Ambulance access to venue:	Entry is via the main entrance to Hedsor Bar (Hedsor Sports & Social Club).
Pitch to Ambulance	Access to football pitch at the rear is through the car park assisted by BEJSC Officials.
Reporting Incident:	If a parent or guardian of an injured player is not present, contact them immediately. After the incident, it should be noted in the Age group's First Aid Accident book (included in First Aid kit). Also, the BEJSC Accident form (see below) is to be completed.

Nearest Hospitals

Nearest A&E Hospital to Hedsor Bar (Hedsor Sports & Social Club)	Wexham Park Hospital, Wexham Park, Slough, Berkshire, SL2 4HL. Telephone Numbers: A & E Reception: 0300 615 4017 A & E Majors: 0300 615 3909 General Switchboard: 0300 614 5000 Journey Time: 20 - 25 minutes – 11 miles
Nearest A & E Hospital to Hedsor Bar (Hedsor Sports & Social Club)	Stoke Mandeville Hospital, Mandeville Road, Aylesbury, Buckinghamshire, HP21 8AL. Tel No: 01296 315000. Journey Time: 40 - 50minutes – 22 miles
Nearest Minor Injuries Hospital Unit to Hedsor Bar (Hedsor Sports & Social Club)	Wycombe Hospital, Urgent Treatment Centre (UTC), Queen Alexandra Road, High Wycombe, Bucks, HP11 2TT. (8am to 8pm) - Tel No: 01296 315000. Nearest entrance/car park: 2 – Orange Zone PFI wing – CP B. Journey Time: 15 - 20 minutes – 7 miles.



BEJSC Accident Report Form

To be completed as soon as possible after the accident.

(The accident should be noted in the Age group Accident book, as well as completing this form. Please email it to the Club - office@bejsc.co.uk and copy Club Secretary – football@bejsc.co.uk

Name of person completing form

Site where incident/accident took place

Date and time of incident/accident

Name of Injured Person

Age if under 18 years

Address:
Telephone No:

Details of Accident/Injury – What happened?

Action taken and treatment given

Name of person reporting accident/incident and date

Signed – by a witness (could be the person involved)

Office Use Only

Report Received By Date

Any Follow Up Action Required?

Please email or send the completed form to BEJSC office (office@bejsc.co.uk) and to Football Section Secretary – football@bejsc.co.uk